

## **Appendix D**

**Fall 2008**

**—FINAL—**

### **Basic Skills**

- X32. 9062 Writing on the Job
- X32.9053 Improving Writing Skills
- X51.9850 Personal Finance-Developing Your Financial Plan

### **Grad School Preparation**

- X48.9117 LSAT Preparation
- X48.0116 GMAT Preparation
- X48.9115 GRE Preparation

### **Career Change/Job Advancement**

- X48.9571 Career Planning & Development Throughout Working Life
- X48.9308 Become the Perfect Candidate: Get the Job You Want
- X48.8058 Moving Forward: Achieving the Good Life After 50 & Beyond

### **IT Skills**

- X52.9904 PowerPoint: Effective Presentations
- X52.9903 Access: Designing & Developing a Database
- X52.9907 Excel: Beyond the Basics